

style guide for authors

Journal TOURISM is an international academic and professional quarterly which welcomes articles on various aspects of travel and tourism. The journal emphasises the broadness and interrelatedness of the tourism sector. Manuscripts submitted to the Journal can be processed quickly if they are prepared according to the following guidelines. Manuscripts will be returned to the author with a set of instructions if they are not submitted according to our style guide.

No contribution will be accepted which has been published elsewhere, unless it is specifically invited or agreed by the Editor.

PUBLISHING FOR THE FIRST TIME. We would like to encourage non-native English speakers, as well as emerging scholars who are publishing for the first time to send us their manuscripts. The editor will make efforts to facilitate the communication with the reviewers.

TYPE OF CONTRIBUTIONS - MAIN ARTICLES AND SHORTER ITEMS. The Journal publishes four types of academic articles: original scientific papers, preliminary communications, reviews and professional papers. All these are full-length articles and should be 4000-6000 words long. Manuscripts are reviewed anonymously (2 reviewers) and, if required, returned to authors for revision and/or completion. All manuscripts should be accompanied by an abstract (200-250 words) and by up to six key words.

TOURISM also publishes shorter items - research notes, research news, agency reports and industry viewpoints (800-2000 words), book and journal reviews (800-1000 words).

ON-LINE SUBMISSION. Manuscripts must be submitted in English, **electronically** at the www.iztg.hr/en/publications/tourism/submit-your-paper/. Two files should be submitted. One copy should include the following information on the cover page: title of the article (90 characters maximum), name of author(s), academic attainment, present position and complete address (telephone/fax, e-mail address). The other copy should have only the article title.

MANUSCRIPT PREPARATION. Tables, figures, illustrations and all other supplements should be placed within the text where they are to be printed and also in a separate file/s. Tables, graphs, pictures, illustrations and other graphics in the separate file/s should be provided in the original programs in which they were created (e.g. for tables and graphs created in Excel, the authors should attach the original Excel files with an xlsx extension; photographs or maps should be in one of the following formats: jpg, tif, gif, bmp or cdr). Authors should be consistent when using abbreviations, terminology and referencing.

REFERENCES. In the text, references should be cited using the author/date style following the APA Publication Manual (5th ed.). Example: (Collins, 2002). If there are three or more authors, quote all three names the first time you cite them in the body of the paper, then abbreviate this by quoting the first name and using *et al.* Give all names in the reference list. The list of all references should be placed at the end of the text in the alphabetical order of authors. A referenced article should contain all authors' names, year of publication, article title, publication title, volume and inclusive page numbers. A referenced book should list author name(s), year of publication, title of the book, place of publication, and publisher per the following examples:

Journal article:

Lepp, A. & Gibson, H. (2003). Tourist roles, perceived risk and international tourism, *Annals of Tourism Research*, 30(3), 606-624.

Book:

Reisinger, Y. & Turner, L. W. (2003). *Cross-cultural behaviour in tourism: concepts and analysis*. Oxford: Butterworth Heinemann.

Book chapter:

MacLaurin, D. J. (2002). Human resource issues for the convention industry. In K. Weber & K.-S. Chon (eds.), *Convention tourism: international research and industry perspectives* (pp. 79-99). New York: The Haworth Hospitality Press.

REPRINTS. The authors will receive one printed copy of the journal and a PDF version of their articles. The articles will also be available for download from the Croatian scientific portal <http://hrcak.srce.hr/turizam>.

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